

GEC KINGSWAY SELF CHECK-IN INSTRUCTIONS

1. Upon arrival at GEC Kingsway residence entrance







2. Use buzzer



"1111" or "2222"

- 3. Inform us that you are here to check in and provide us with your registered name
- 4. Enter the residence, and find the key pick up locker on your right









- 5. Touch to start, and choose the language
- 6. Select "Key Pickup"
- 7. Enter the access code provided by our caretaker or leasing team
- 8. Get your key from one of the slots. Please remember to close the slot right after



GEC KINGSWAY RESIDENCE HANDBOOK

GENERAL INFORMATION

Your mailing Address:

Your name & unit number 4589 Gladstone St, Vancouver BC V5N 0H6

Check-in Time: from 4 pm

Check-out Time: before 11 am

CONTACT INFORMATION

Leasing office (Mon to Fri, 9 am to 5 pm) 604 669 6686 | reservations@gecliving.com

Caretaker (Sun to Thu, 9 am to 5 pm)
778 682 0120 | kingsway@gecliving.com

After-hours Emergency Line 778 682 1311



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RENT PAYMENT

Rent is due on the 1st day of each month. Late rent payments may be fined up to \$25.

MAINTENANCE SERVICES

For both **rent payment and maintenance services**, please use the link below:

https://gecliving.com/maintenance-request-rentpayment/

SECURITY FOB

Your fob is programmed for access to your <u>unit/floor</u> and <u>the following</u>:







